



ESU - U CARE BURSARY & SCHOLARSHIP EDUCATION AWARDS 2024

ESU LEARNING AWARD (FOR MEMBERS ONLY)



INSTRUCTIONS

ESU Learning Award recognises the efforts of our lower-income union members in balancing work and studies to attain tertiary-level qualification.

I. ELIGIBILITY CRITERIA

- 1) The award is open to all ESU Ordinary Branch (OB) members and Directly-Serviced General Branch (DSGB) members who had completed in the past year a Diploma, Degree or Masters course.
- 2) Members who are currently applying, receiving or have received scholarship/ bursary award from other organisations for year 2024 **are not eligible** to apply for the above award.
- 3) Member must be a paid-up member with **at least 3 months of continuous membership** at the point of application.

II. SELECTION CRITERIA

- 1) Member MUST minimally pass all subjects.
 - 2) Income Criteria:
 - i. Total Monthly Gross Household Income* of **\$4,000** and below; **OR**
 - ii. Per Capita Income of **\$1,000** and below if gross household income exceeds **\$4,000**
- *Gross income is defined as all income derived from employment/ business. Inclusive of overtime and allowances.
- 3) Attendance for successful applicants at the award presentation ceremony is **compulsory**. Applicants are not allowed to nominate proxies to collect the award on their behalf. **The award presentation will be held on Saturday, 6th July 2024, morning.**
 - 4) Applicants will be informed of the success of their application(s) and the confirmed details of the award presentation via post.
 - 5) Successful applicants who absent themselves from the award presentation would have **forfeited** their awards.
 - 6) Successful applicants will receive cash award as per the table below :

Category 1 - \$500	Category 2 - \$250
Advent Links – SAUC	Auston Institute
Curtin University Singapore	Aventis School of Management
Duke-NUS Graduate Medical School Singapore	BMC International College
Informatics Academy Singapore	ERC Institute Singapore
Kaplan Singapore	German Institute of Science & Technology S'pore
LASALLE College of the Arts	James Cook University Singapore
MMI Academy	Marketing Institute of Singapore
MDIS - Management Development Institute of S'pore	Ngee Ann Polytechnic
Nanyang Academy of Fine Arts	Nanyang Polytechnic
National University of Singapore	PSB Academy Singapore
Nanyang Technological University/NIE	Republic Polytechnic
National Institute of Early Childhood Development	Singapore Polytechnic
NTUC LearningHub	SEED Institute
Singapore Institute of Technology	Temasek Polytechnic
Singapore Management University	TMC Academy
Singapore University of Technology and Design	
Singapore Institute of Management	
SIM University	
Singapore University of Social Sciences	

III. SUPPORTING DOCUMENTS

(It is mandatory to submit all documents stated below. Documents submitted will be kept by ESU and will not be returned)

- 1) Completed Application Form – One application form per member
- 2) Photocopy of most recent academic result slips for **final semester examinations for AY 2023/2024**. For course with modular result slips, please attach all modular results slips
- 3) Photocopy of member's NRIC
- 4) Photocopy of Birth certificate(s) or Identification card(s) of family members living in the same household
- 5) All working member/ family member **must** attach latest pay-slip and not CPF Contribution Statement.
- 6) Only non-working member/family member is to submit CPF Contribution statement.
- 7) Any other relevant supporting documents

IV. ENQUIRIES & SUBMISSION

- 1) Every item in the application form must be filled up. Where not applicable, please state "NA."
- 2) Application forms must be duly completed and submitted with the relevant supporting documents (stated in Part III above). Forms must reach ESU HQ by **6.00 pm, Tuesday, 30th April 2024**.
- 3) **The decision of the Selection Committee is final.** Successful applicants will be notified by post and must be personally present at the award presentation to receive the award.
- 4) **ESU reserves the right to reject incomplete or late submissions.**
- 5) Please submit completed applications to the below. You may submit by post or email. An acknowledgement email will be sent by Friday, 24th May 2024 to confirm our receipt of your application. Please email us at esu@ntuc.org.sg if you do not receive our confirmation email by Friday, 31st May 2024.

Post:

Education Services Union
150 Changi Road
#04-01, Guthrie Building
Singapore 419973

OR Email : esu@ntuc.org.sg

For enquiries, please contact ESU at Tel: 6872 1148 or email esu@ntuc.org.sg



REFERENCE NO

**APPLICATION FORM
ESU LEARNING AWARD 2024
(FOR MEMBER ONLY)**

Please Complete All Fields 请完成所有字段

I. Member's Personal Particulars 会员个人资料

Full Name 全名 (as stated in NRIC):		Residential Address 地址:	Postal Code 邮编:
Tel No 电话号码 Home 家: Office 办公室: Mobile 手机:	NRIC No. 身份证号码:	Email Address 电子邮件地址:	
Nationality 国籍:	Date of Birth 出生日期:	Gender 性别:	Marital Status 婚姻状况: <input type="checkbox"/> Single 未婚 <input type="checkbox"/> Married 已婚 <input type="checkbox"/> Divorced 离婚 <input type="checkbox"/> Others 其他
Name of Company 公司:		Occupation 职业:	Member's Monthly Gross Salary 月薪:
No of Persons living in the same household (including member) 家庭人数 (包括本人) ---- (1):	Total Monthly Gross Household Income* (including member) 家庭总收入 (包括本人)---- (2):		Per Capita Income [Formula: (2) ÷ (1)] 每人平均收入 [方程式: (2) ÷ (1)]:

II. Member's Course Information 会员课程资料

Name of Institution 学府:	Course of Study & Duration 课程名称与课程长度:
Faculty/Department 学院/学系:	Year of Study in 2023 学年:

Member's Particulars 会员个人资料

Name 姓名:		NRIC No 身份证号码:	
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III. Examination Results 成绩

(Please attach additional copies of the table below if insufficient)

Examination & Year 考试与年份		Examination & Year 考试与年份	
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.....		
Subjects 科目	Grade 成绩	Subjects 科目	Grade 成绩

Member's Particulars 会员个人资料			
Name 姓名:		NRIC No 身份证号码:	

IV. Particulars of Family Members Living in the Same Household (家庭成员资料)

Name 姓名	Relationship to Applicant 与申请人的关系	Occupation 职业	Gross Monthly Income (S\$) 每月收入	Employer 公司 / School Attending 学校

*Please refer to Part III of Instructions sheet for supporting documents required

Member's Particulars 会员个人资料	
Name 姓名:	NRIC No 身份证号码:

V. Others

State who are the other family members within the same household applying for the ESU – U Care Bursary & Scholarship Education Awards 2024:-
 请列出其他家庭成员申请 ESU 奖学金及助学金 2024: -

<u>Name of family member</u> 名字	<u>Relationship to Applicant</u> 与申请人的关系	<u>NRIC No</u> 身份证号码	<u>Education Level</u> 学历
.....
.....

Other Supporting Reasons for Application 其他相关原因 (Please tick in the appropriate box below)

Other reasons, please specify 其他原因:

Please submit photocopy of relevant supporting documents if any. 如有相关文件，请提交文件副本。

VI. Declaration by member (form that is not signed will not be processed)

A. GENERAL INFORMATION FOR EDUCATION SERVICES UNION ACTIVITIES

1. The Education Awards Committee may have to make adjustments to the activity such as postponement of event or change of venue due to unforeseen circumstances.
2. Please update the event organiser of any changes in address or contact number so as to facilitate communication.

B. COLLECTION, USE AND DISCLOSURE OF PERSONAL DATA

1. I, the Member, declare that the particulars stated in this application are true and correct, and that I have not wilfully withheld any material fact.
2. I have noted that I am required to furnish the supporting documents stated in this application for verification and audit purposes.
3. I consent to the collection, use, disclosure and retention of my personal data by **Education Services Union** for the purposes of:
 - (a) processing, administering and managing my application for the Education Awards; and
 - (b) carrying out verification of my membership status and/or information that I have provided in this application form.
4. I further declare that I have obtained the consent of my family members for the collection, use, disclosure and retention of their personal data, as provided in this application form, for the purposes of processing my application for the Education Awards.
5. I acknowledge that the collection, use, disclosure and retention of my NRIC/FIN number and/or my family members' NRIC/FIN/BC numbers, as required in this application form, is necessary to accurately establish our identities to a high degree of fidelity in relation to my application for the Education Awards.
6. I will inform **Education Services Union** immediately of any changes to my contact details and/or personal data in order that **Education Services Union** is able to contact me for all matters relating to the Education Awards.
7. I consent to the disclosure of my personal data and my family members' personal data by **Education Services Union** to:
 - (a) NTUC for the purposes of processing, administering and managing my application for the Education Awards;
 - (b) authorised third parties for the latter to collect, use and retain my personal data and my family members' personal data for the purposes of processing and managing our registration and participation in the event; and
 - (c) authorised third parties for audit purposes.
8. I consent to be contacted by **Education Services Union** and/or authorised third parties via email, text messages, calls and/or post for matters relating to my application for the Education Awards and other membership matters, as well as to obtain my opinion/feedback on such matters.
9. I understand that photography and/or videography will be taken during the event for news and publicity purposes and may be used for print and on online/electronic platforms.
10. I acknowledge that **Education Services Union** owns all rights to the photographs and video recordings.
11. If I do not wish to have any photographs or video recordings taken of me and/or my family members, I will inform the organiser at the event site.
12. I understand that the decision made by **Education Services Union** on the outcome of this application shall be final.

For enquiries on personal data protection matters, please email to dpo@ntuc.org.sg.

For all other enquiries, please email to esu@ntuc.org.sg.

Full Name of Applicant (Union Member)

NRIC / FIN No.

Signature / Date

VII. For Official Use

Received application with supporting documents: Yes No

Date received :

Remarks :

REMINDER:

Please ensure that your application consists of the following documents:

1. Completed application form - One application form per member.
2. Photocopy of most recent academic result slips for **final semester examinations for AY 2023/2024**. For courses with modular result slips, please attach all modular results slips.
3. Photocopy of member's **NRIC**.
4. Photocopy of Birth certificate(s) or Identification card(s) of family members living in the same household.
5. All working member/ family member **must** attach latest pay-slip, not CPF Contribution Statement.
6. Only non-working member /family member is to submit CPF Contribution statement.
7. Any other relevant supporting document(s).

ESU reserves the right to reject incomplete and late submissions. All complete applications must reach ESU Office **by 6.00 pm, Tuesday, 30th April 2024.**

请确保您的应用程序包括下列文件：

1. 填妥的申请表 - 申请表，每名成员。
2. 最近期的学术 AY2023/2024 的最后一个学期考试成绩单复印件。对于课程模块化成绩单，请附上所有模块化结果单。
3. 成员的身份证复印件。
4. 生活在同一个家庭的家庭成员的出生证明或身份证复印件。
5. 所有工作成员/家庭成员强制安装最新的工资单，而不是公积金贡献表。
6. 只有非工作成员/家庭成员提交 CPF 贡献语句。
7. 任何其他相关的配套文件（S）

ESU 有权拒绝不完整和迟交文件。所有完整的申请表须在 **6.00 pm, Tuesday, 30th April 2024,** 递交到 ESU 总部。

Education Services Union (ESU) Contact details:

Mailing Address:

Education Services Union
150 Changi Road
#04-01, Guthrie Building
Singapore 419973

Email: esu@ntuc.org.sg

Tel: 6872 1148

Fax: 6872 3346